

**SOUTH HURON HOSPITAL ASSOCIATION**  
**MINUTES OF BOARD OF GOVERNORS MEETING**  
**Thursday, April 12, 2018 at 5:30 p.m.**  
**SHHA Board Room**

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<b>Present:</b>	Christina Godbolt, Chair Karen Brown Debbie Mountenay Kay Wise Jennifer Peckitt, <i>Ex Officio</i>	Aileen Knip Ellen Shapiro John McNeilly Dr. Ken Milne, <i>Ex Officio</i>	Drew Robertson Shelley Bourne Roberta Teahen
<b>Invited &amp; Guests:</b>	Darlene Borland Bill Brintnell	Heather Klopp Katie Willert ( <i>recorder</i> )	Tracy Wintermute Han Yi
<b>Regrets:</b>	Todd Stepanuik, <i>Ex Officio</i> Brad Sheeler	Bruce Shaw	

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1. Call to Order and Welcome  
C. Godbolt called the meeting to order at 1735 hours.
2. Guests

E1 Transport

C. Godbolt welcome Han Yi, CEO for E1 Transit Corporation.

Highlights of the presentation included:

- The Hospital has recently entered into a trial project with E1 Transit to assist with non-urgent patient transfers when Voyager cannot meet the terms of the contract.
- E1 vehicles are all electric vehicles. E1 considers their vehicles to be: faster, cheaper, safer and cleaner.
- E1 advised they feel they can decrease transportation costs by approximately 35% - currently at approximately 15% as there have not been as many opportunities for non-urgent transports as expected due to the LHIN contract with Voyager.
- E1 Recently changed the name of the company to E1 Health, which is a Division E1 Transit.
- Current capacity is five seats, however, there are future plans to have vehicles that can also provide stretcher service.
- To date, feedback from the users has been positive.
- The Hospital is working with E1 to evaluate and analyze cost savings.



Following H. Yi's presentation, Dr. K. Milne declared a conflict with respect to E1 transport. Dr. Milne has been asked to go along with E1 as they continue to pursue other health care organizations. C. Godbolt asked that Dr. Milne not make any further comments with respect to the e1 Health trial or initiative.

- It was noted the LHIN's contract with Voyageur is up for renewal this year.
- J. Peckitt advised that a decision was made by the regional CNE group to extend the Voyageur contract for one year as the contract and RFP details are finalized.
- SHHA also signed this contract for a further year
- There are ongoing discussions regarding concerns with Voyageur occurring at different levels.

3. Declaration of Conflict

Members were asked to voice any declarations of conflict. There being no further declaration; the meeting continued. Should an unanticipated conflict arise during the course of this meeting, members were asked to notify the Chair immediately.

4. Opening Remarks from Board Chair

Quality Improvement Plan

C. Godbolt noted there was an innocent oversight on the approved 2018/19 Quality Improvement Plan (QIP) last month. In order to comply with legislation, the President & CEO and Director of Human Resources have been added to the Performance Based Pay portion of the QIP.

5. Approval of Agenda/Consent Items

**Moved by: Karen Brown**

**Seconded by: John McNeilly**

**Motion: To approve the April 12, 2018 agenda as presented. Carried.**

Consent Items

Having heard no other objections, these items, motions and recommendations are considered adopted.

**Moved by: Ellen Shapiro**

**Seconded by: Debbie Moutenay**

**Motion: To approve the April 12, 2018 consent items as presented.**

6. SHHA Financial Update

6.1 Financial Report

Financial report for the period ending February 28, 2018 was included in the agenda package.



Discussion ensued:

- The financial position as of February 28<sup>th</sup> is a surplus from operations of \$117 685 (1.16%), which reflects the variances seen throughout the year, with no significant difference.
- The forecast to March 31<sup>st</sup> is expected to be a surplus.
- Revenue: LHIN/MOHLTC are ahead due to the in year 2% increased one-time funding for Speech Program (approximately \$147 000).

**Moved by: Karen Brown**

**Seconded by: Aileen Knip**

**Motion: To accept the financial report for the period ended February 28, 2018 as presented. Carried.**

## 7. Strategic Matters

### 7.1 Revised 2018/19 Operating Budget (HAPS)

Briefing Note authored by D. Borland, including the 1819 Budget comparison to 1718 Balanced Budget, was included in the agenda package.

### 7.2 Hospital Services Accountability Agreement (H-SAA) 2018-2020

Briefing Note authored by D. Borland and the 2018-2020 H-SAA, was included in the agenda package.

Discussion ensued:

- The H-SAA is a public legal agreement between the Hospital and the LHIN” (LHIN). Every hospital in the province is required to sign an H-SAA. The H-SAA is board reviewed and approved.
- The H-SAA has undergone some changes over the years. The OHA has also provided a document of the changes and what they mean to Hospitals.
- H-SAA schedules flow out of the HAPS process. Specific performance targets and local terms and conditions are added into the schedules to make the agreement specific to SHHA. If the organization falls outside the corridor, the organization is required to provide a response to the LHIN.
- D. Borland advised that upon review of the H-SAA, the Hospital has met or is working on all of the changes. There are no significant concerns.
- D. Borland advised that due to the recent funding announcement of 2% increase to base funding, the H-SAA will need to be revised. At this time, the Board will be making their decision based on a 0% increase.
- The H-SAA must be signed in order for funding to flow to the Hospital.

**Moved by: John McNeilly**

**Seconded by: Karen Brown**

**Motion:** *To the H-SAA for 2018-2020 as presented and direct the Board Chair and the President/CEO to sign and submit to the SW LHIN.*

8. President & CEO Report

President & CEO Report authored by T. Stepanuik was included in board package.

**Moved by:** *Drew Robertson*

**Seconded by:** *Aileen Knip*

**Motion:** *To accept the President & Chief Executive Officer report as presented. Carried.*

9. Business Carried Forward

No business carried forward.

10. New Business

10.1 Site Director/CNE Report

Site Director/CNE Board report was included in the agenda package.

Discussion ensued:

- SHHA is currently recruiting eight positions in the ER and Inpatient Unit given recent retirements, leaves and to ensure adequate summer coverage.
- Teams have all be working great together as several construction projects have resulted in the rolling shut down of patient rooms as well as the planned outage on March 24<sup>th</sup>. Thank you to the Auxiliary who also assisted during the outage.

Dr. Milne expressed thanks to B. Brintnell and J. Peckitt for the work during the planned power outage.

**Moved by:** *Kay Wise*

**Seconded by:** *Aileen Knip*

**Motion:** *To accept the Site Director/Chief Nursing Executive report as presented. Carried.*

11. Other Business

11.1 Foundation Report

- The annual Foundation Gala is on June 1<sup>st</sup> – all funding will be going to the Hospital.
- Jessica's House nearing completion on interior and work to the grounds is started. There will be an open house on June 15 and 16 and an invite only event on June 14<sup>th</sup>



- Suggestion made by Board member to utilize social platforms to educate the public on why they should continue to support the Hospital.

11.2 Project Updates

Presentation authored by B. Brintnell was included in the agenda package.

B. Brintnell advised that most projects are nearing completion. B. Brintnell and other members of the leadership team have begun planning for the 2018/19 grant submissions.

12. Correspondence & Announcements

Various Hospital correspondence and announcements were included in the agenda package.

13. In-Camera Session

*Moved by: Aileen Knip*

*Seconded by: Roberta Teahen*

*Motion: To move to in-camera session at 1856 hours. Carried.*

*B. Brintnell left the meeting at 1857.*

*CFO, Site Director/CNE, Chief of Staff and Executive Assistant remained.*

*Moved by:*

*Seconded by:*

*Motion: To rise from the in-camera session at 1951 hours. Carried.*

13.1 *Moved by: Drew Robertson*

*Seconded by: Shelley Bourne*

*Motion: To accept the in-camera report and proceed as directed and approve the recommendations of the Medical Advisory Committee for approval of the following application for appointment to the Medical Staff.*

*Nurse Practitioner*

*Amanda Laurat*

*Carried.*

13.2 *Moved by: John McNeilly*

*Seconded by: Aileen Knip*

*Motion: To accept the in-camera report and proceed as directed and approve the recommendations of the Medical Advisory Committee to approve the following re-applications for*



*appointment to the Medical Staff, effective July 1, 2018 to June 30, 2019.*

*Active*

*Dr. Emily Kelly*  
*Dr. Nelson Chan*  
*Dr. Jaime Pereira*  
*Dr. Mario Bueno*  
*Dr. Peter Englert*  
*Dr. Peyvand Ashtarani*  
*Dr. Deborah Waters*  
*Dr. Ken Milne*  
*Dr. Sean Ryan*  
*Dr. William O'Connor*  
*Dr. Nicola McLean*

*Courtesy*

*Dr. Ian Turkstra*  
*Dr. Nisarg Patel*  
*Dr. Essie Mwamwenda-Heinrich*  
*Dr. Allison Henderson*  
*Dr. Adrian Stacy*  
*Dr. Mohammed Ziada*  
*Dr. Andrew Pylypiak*  
*Dr. Skylar Van Osch*

*Consulting*

*Dr. Jacqueline Wood*  
*Dr. Ashley John Mercado*  
*Dr. Pavlo Ohorodnyk*  
*Dr. Said Osman*  
*Dr. Walter Romano*  
*Dr. Mike Roth*  
*Dr. William Pavlosky*  
*Dr. Stefan Potoczny*  
*Dr. Olga Shmuilovich*  
*Dr. Diana Soochan*  
*Dr. Donald Taves*  
*Dr. Majed Fiaani*  
*Dr. Jeff Walker*  
*Dr. Brian Lyttle*  
*Dr. Carolina Montiveros*  
*Dr. Laudelino Lopes*  
*Dr. Andrew Lu*  
*Dr. Roman Kozak*



*Dr. Zahra Kassam*  
*Dr. Ali Islam*  
*Dr. Robert Gratton*  
*Dr. Matt Rochon*  
*Dr. Lori Teeple*  
*Dr. Jessica Howard*  
*Dr. Justin Amann*  
*Dr. Ilanit Ben Nachum*  
*Dr. Siddharth Chhibber*  
*Dr. Greg Garvin*  
*Dr. William Dawson*  
*Dr. Giulio Muscedere*  
*Dr. Michelle Ricketts*  
*Dr. John Rogers*  
*Dr. Anat Kornecki*

*Nurse Practitioners*  
*Janice Hayter-Oke*  
*Sherri Hayter*  
*Angela Mawji*

*Carried.*

14. Next Meeting  
May 10, 2018

15. Adjournment

*Moved by: Aileen Knip*

*Seconded by: Karen Brown*

*Motion: To adjourn open session at 1952 hours. Carried.*



Christina Godbolt,  
Board Chair



Todd Stepanuik,  
President & Chief Executive Officer