

**SOUTH HURON HOSPITAL ASSOCIATION
MINUTES OF BOARD OF GOVERNORS MEETING
Thursday, January 10, 2019 at 5:30 p.m.
SHHA Board Room**

Present: Aileen Knip Debbie Mountenay Drew Robertson
Karen Brown Ellen Shapiro Anne Helm
Roberta Teahen Christina Godbolt (t/c) John McNeilly
Brad Sheeler Bruce Quigley, *Ex Officio*
Jennifer Peckitt, *Ex Officio* Dr. Ken Milne

Regrets: Bruce Shaw

Invited

Guests: Darlene Borland Heather Klopp
Katie Willert (*recorder*) P. O'Rourke

1. Call to Order and Welcome
A. Knip called the meeting to order at 1733 hours and welcomed everyone to the meeting.
2. Guests
3. Declaration of Conflict
Members were asked to voice any declarations of conflict. There being no such declaration; the meeting continued. Should an unanticipated conflict arise during the course of this meeting, members were asked to notify the Chair immediately.
4. Opening Remarks from Board Chair
A. Knip welcomed everyone back after the holidays and wished everyone a Happy New Year!
5. Approval of Agenda/Consent Items

Moved by: ***Karen Brown***

Seconded by: ***Ellen Shapiro***

Motion: ***To approve the January 10, 2019 agenda as presented. Carried.***



Consent Items

Having heard no other objections, these items, motions and recommendations are considered adopted.

Moved by: Debbie Mountenay

Seconded by: Roberta Teahen

Motion: To approve the January 10, 2019 consent items as presented. Carried.

6. SHHA Financial Update

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6.1 Financial Report

Financial report for the period ending November 30, 2018 was included in the agenda package.

Discussion ensued:

- D. Borland reported the Hospital continues to be in a positive position as of the end of November, a surplus position of \$88 050/1.14% operating margin.
- D. Borland noted the current budget reflects the adjusted budget recently resubmitted to the LHIN (2% increase to base funding, material changes throughout the year).
- D. Borland advised there are no other significant factor changes to report on.

Moved by: Brad Sheeler

Seconded by: John McNeilly

Motion: To accept the financial report for the period ended November 30, 2018 as presented. Carried.

6.2 Small Rural & Northern (SRN) and Health Infrastructure Renewal Fund (HIRF) Funding

B. Quigley reported the Hospital was successful in securing SRN funding and Health Infrastructure Renewal Fund (HIRF) funding.

B. Quigley advised that approval for HIRF was received in the amount of \$422 000. It was noted, however, that the approved ECP project would not be completed by the March 31, 2019 deadline. Therefore, B. Quigley has entered into discussions with the LHIN to look at other projects that can be completed by March 31st.

B. Quigley suggested the Board consider, for subsequent years, the process for which the organization plans for HIRF projects as the funds are usually approved around this time with a deadline of March 31st.

B. Quigley advised that SRN funding is provided to help small hospitals advance themselves while collaborating and partnering with other healthcare organizations. SRN funding also has to be spent by March 31st.

SHHA has received SRN funding for the following projects:

- Telemedicine/Video Conferencing (SHHA project)
- Regional IT Shared Service Analysis and Optimization Assessment (partner in project as well as Project Lead)
- Regional Cyber risk/cybersecurity Program (partner in project)
- Developing an Integration Pathway for Two Small, Rural Hospitals (partner in project as well as Project Lead)

7. Strategic Matters

8. Interim President & CEO Report

B. Quigley provided the following verbal report:

Huron-Perth Hospital Leadership Meeting

Huron-Perth Hospital Board Chairs, CEO's, CNE's and Chiefs of Staff will be meeting Tuesday, January 15th. This group has been brought together to talk about areas where the organizations can work more closely together in creating efficiencies and advantages to individual and collective operations. B. Quigley noted the impact has been positive since the group started meeting.

B. Quigley noted that Dr. Milne will be discussing mental health and the acceptance of Schedule 1 patients at the upcoming meeting.

OHA CEO Session

B. Quigley advised he will be participating in a complimentary OHA CEO Session on Integrated Care and Health System Change February 6, 2019.

Government

B. Quigley advised that a preliminary report from Dr. Reuben Devlin, Chair & Special Advisor Premiers' Council on Improving Healthcare & Ending Hallway Medicine, is to be release for the public at the end of this month.

Ontario Medical Association (OMA) Negotiations

B. Quigley reported the negotiations between the OMA and the Government are currently in arbitration. It was also noted that the provisions to the family physicians have not yet started.

B. Quigley advised that a recommendation was made to local government on the importance of small rural hospital operations and family physicians.



Moved by: Karen Brown

Seconded by: Drew Robertson

Motion: To accept the Interim President & CEO report as presented. Carried.

9. Site Director/CNE

J. Peckitt provided the following verbal report:

1. Focus on Safe, Quality Patient Care, Close to Home

- Recruitment continues by Dr. Ryan for a permanent Physician to join the Family Health Organization (FHO). In addition, the organization has received Dr. Ashtarani's resignation, effective the end of March 2019.
- Influenza / Influenza-like Illness Activity by LHIN for Dec. 23/18 to Dec. 29/18
 - South west LHIN = Orange - Influenza / ILI activity is at elevated seasonal levels and may reach peak levels this week. Impacts are likely being felt across many sectors of the health system.
 - influenza A prevalent strain
 - 2 admitted cases at SHHA;
 - (known) immunization rate:
 - Staff/volunteer/contract staff: 74.8%
 - Docs: 56.7%
 - Overall: 71.2% reported to Public Health Ontario which is an increase from previous year.
- The organization will be undergoing both Lab and Pharmacy Accreditation in March.
- 2019/20 QIP work is underway for Board approval in March.
- The organization participated in a successful Mock code green (evacuation timing) on December 28th.

2. Focus on Our People & Workplace

- Various staff training opportunities taking place.
- Workplace violence safety assessments & action plans are in progress for completion by the end of March.

3. Focus on Increasing the Value of our Healthcare System

- An evaluation was done on E1 Health with no savings found. The initial contract has expired and the organization is currently reviewing another contract. It was noted that Voyageur's response time has improved.

4. Focus on Working with Partners towards an Integrated & Sustainable Rural Health Care System

- The Diabetes Education Program held a series of free seminars with 15 participants at each session.
- Family Practice Clinic has been participating in the Southwest Digital Health Coalition to standardize all of the Referral forms and the Huron County Health Unit on reporting of early childhood immunizations.



- On Nov 28th SHHA hosted the Kindergarten class from Precious Blood Elementary School in Exeter. Thank you to Dr. Milne for his participation as the children really enjoyed watching the “robot” demonstrate how it would take an x-ray of Dr. Milne’s body and how Dr. Milne applies and removes a cast.

Moved by: *Roberta Teahen*

Seconded by: *Karen Brown*

Motion: *To accept the Site Director/CNE report as presented. Carried.*

10. Business Carried Forward

No business carried forward.

11. New Business

No new business.

12. Other Business

12.1 Sub-region update

J. McNeilly provided the following update from the November 2018 meeting of the Huron-Perth Sub-Region Board-to-Board Reference Group:

- Provided a brief synopsis of the material included in the package sent out to directors
- Provided a verbal summary of the sub-region model that the LHIN aspires to have in place for health care delivery in the near future and how it is meant to align with the LHIN’s Health System Design Blueprint – Vision 2022, including the membership and functions of the two working groups to assist with the implementation of the sub-region model being:
 - o The Sub-region Integration Table
 - o The Board-to-Board Reference Group
- J. McNeilly suggested that if any Board director had any ideas, issues or questions they wished expressed or raised at the next Reference Group meeting to please contact him
- J. McNeilly committed to report to the SHHA Board and provide updates based upon future Reference Group meetings
- J. McNeilly also referenced the Effective Governance Collaboration to Advance Integration Resource Guide from the Governance Centre of Excellence.

12.2 Foundation Report

P. O’Rourke provided the following Foundation update:

- The Foundation is proceeding with 2019 Gala preparations. Jim Cuddy has been booked as the entertainment and ticket sales are going well.
- P. O’Rourke advised the Foundation is prepared to support the Hospital this year in whatever way they can, including operational funding if needed.



- P. O'Rourke reported the Jessica's House Board should be up and running by the end of March, at which time the South Huron Hospital Foundation Board will hand over the assets including the building and equipment for Jessica's House to the new Board. The governance Board for Jessica's House will be combined under the governance of the South Huron Hospital Foundation for the present time.

12.3 2019 Gala

A. Knip reminded Board members to purchase their tickets for the Gala and to advise if they wish to be seated at the Board table.

13. Correspondence & Announcements
No correspondence or announcements.

14. In-Camera Session

Moved by: Karen Brown

Seconded by: Debbie Mountenay

Motion: To move to in-camera session at 1833 hours. Carried.

All guests were excused and left the meeting at 1833.

Interim President & CEO, Site Director/CNE, CFO, Chief of Staff and Executive Assistant remained.

Moved by: Ellen Shapiro

Seconded by: Drew Robertson

Motion: To rise from the in-camera session at 1943 hours. Carried.

14.1 **Moved by:** Ellen Shapiro

Seconded by: John McNeilly

Motion: To accept the in-camera report and proceed as directed and approve the recommendations of the Medical Advisory Committee for approval of the following application for appointment to the Medical Staff. Carried.

Consulting

Dr. David Hocking (London X-Ray)



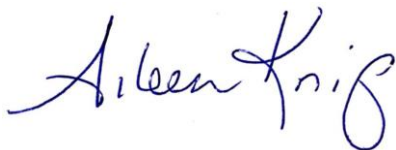
14.2 **Moved by:** *Karen Brown*
Seconded by: *Brad Sheeler*
Motion: *The SHHA Board approve, for submission to the SWLHIN, an operating budget for the 2019/2020 fiscal year in the amount of \$11 860 000, resulting in a deficit position of \$460 000, along with an acceptable multi-year recovery Performance Improvement Plan (PIP) to accompany the HAPS. Carried.*

14.3 **Moved by:** *Debbie Mountenay*
Seconded by: *Roberta Teahen*
Motion: *The SHHA Board approve the Terms of Reference for the Collaboration Working Group as presented. Carried.*

15. Next Meeting
February 14, 2019 @ 5:30 p.m.

16. Adjournment

Moved by: *Karen Brown*
Seconded by: *Brad Sheeler*
Motion: *To adjourn open session at 1956 hours. Carried.*



Aileen Knip,
Chair



Bruce Quigley,
Interim President & Chief Executive Officer